
District Awards for Teacher Excellence: Q & A for Application Submission

TETN

March 20, 2008

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Texas Education Agency

Budget Overview

- Required budget pages
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 - Budget pages – Part 4 (SAS) page 32-37
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Page 29: Matching Funds

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responses are limited to the space provided, front side only, with a font size no smaller than 9 point (Arial or Verdana).

Outline the 15 percent cash or in-kind matching funds used for year 1 of the grant cycle. (List all sources and amounts):

Funding Source (i.e. Federal-Title II B, local funds-1¢ of city tax)	Describe the use of matching funds and how they apply to the DATE grant program	Dollar Amount	Percentage (Minimum 15%)	In-kind or Cash
TOTAL		\$	%	

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Page 32: Program Budget Summary

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1 2 3 4 5 6 7

Schedule # 5- Program Budget Summary						
Program Authority: House Bill 1, General Appropriations Act, Article III of the 80 th Legislature, 2007, Rider 72					Fund Code: 429	
Year 1 Project Period: January 1, 2008 through February 28, 2010						
Class/Object Code and Description			Program Costs		Admin Costs (*Max 5%)	Total Budget
			Part I (Min 60%)	Part II (Max 40%)		
Payroll Costs	5B	6100				
Professional and Contracted Services	5C	6200				
Supplies and Materials	5D	6300				
Other Operating Costs	5E	6400				
Debt Service	5F	6500				
Capital Outlay (Exclusive of 6619 and 6629)	5G	6600				
Building Purchase, Construction, or Improvements	5H	6629				
Total Direct Costs:						
% Indirect Costs						
Total Budgeted Costs:						
Administrative Cost Calculation (*Must be taken from Part II)						
Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs						
Multiply by 0.05 (5% limit)						X
Enter Maximum Allowable for Administration from Part II Funds Only						
Part 1 Calculation (Min 60%): The amount above under Part 1 cannot be less than the amount listed here.						
Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs x .60=						
Part 2 Calculation (40%) or (35%) if administrative costs are taken:						
Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs x .40 or .35=						

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Page 33: Payroll Cost

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DISTRICT BUDGETS FOR TEACHER EXPERIENCE (DATE), Cycle 1

Schedule #5B—Payroll Costs (6100)

Employee Position Titles		#Full-Time Effort	#Part-Time Effort	Program Costs		Admin Costs (*Part 2 Only)	Total Budget
				Part I (Min 60%)	Part II (*Max 40%)		
Part 1 Award Payments							
1	Classroom Teachers						
Part 2 Additional Awards							
2	Principals						
3	Assistant Principals						
4	Teacher Facilitator						
5	Teacher Supervisor						
6	Secretary/Administrative Assistant						
7	Data Entry Clerk						
8	Grant Accountant/Bookkeeper						
9	Evaluator/Evaluation Specialist						
10	Counselor						
11	Social Worker						
12	Child Care Provider						
13	Community Liaison/Parent Coordinator						
14	Bus Driver						
15	Cafeteria Staff						
16	Librarian						
17	School Nurse						
Other Employee Positions							
18	Title:						
19	Title:						
20	Title:						
21	Title:						
22							
23							
24							
25							
26							
27							
28	Subtotal Employee Costs						
Substitute, Extra-Duty, Benefits							
29	6112	Substitute Pay					
30	6119	Professional Staff Extra-Duty Pay					
31	6121	Support Staff Extra-Duty Pay					
32	6140	Employee Benefits					
33	Subtotal Substitute, Extra-Duty, Benefits Costs						
34	Grand Total Payroll Budget (line 28 + line 33)						

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Page 34: Professional and Contracted Services

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District Awards for Teacher Excellence (DAIE), Cycle 1
Schedule #5C - Professional and Contracted Services (6200)

Budgeted Costs

Class/Object Code and Description	Program Costs		Admin Costs (*Part 2 Only)	Total Budget	
	Part I (Min 60%)	Part II (*Max 40%)			
6200 Services Provided by Internal Service Fund					
6211 Legal Services					
6212 Audit Services (OMB Circular, A-133 Audits)					
Professional/Consulting Services					
6219	#	Topic or Area Addressed	Payment		
	1				
	2				
	3				
	4				
	5				
	6				
	7				
	8				
	9				
	10				
6220 Staff Tuition (6221/6222/6223/6229)					
Education Service Center Services					
6239	<input type="checkbox"/> Data Processing Services	<input type="checkbox"/> Curriculum Development			
	<input type="checkbox"/> Evaluation Services	<input type="checkbox"/> Staff Development			
	<input type="checkbox"/> Media Services	<input type="checkbox"/> Other Services			
6249 Contracted Maintenance and Repair of Equipment					
6259 Utilities					
Rental/Lease of Equipment or Building Space					
6269	#	Type of Equipment/Space	Purpose	Rate and Calculation	
	1				
	2				
	3				
	4				
	5				
	6				
	7				
	8				
	9				
	10				
6299 Miscellaneous Contracted Services					
Total					
Professional and Contracted Services Budget:					

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Other Budget Considerations

- Travel costs for professional development (2008-2009)
 - Complete expenditure reports
 - Grant program amendments
 - Dates funding available
-

Grant Updates

- Award amounts
 - Technical assistance services
 - Errata
 - FAQ
-

Frequently Asked Questions

B-10 How can a district obtain their grant award amount?

Districts can find a link to the most up-to-date award amounts on the D.A.T.E. website at

http://www.tea.state.tx.us/ed_init/eeg/datex/award.html

Click on “District Award Amounts.”

Frequently Asked Questions

B-13 Can a less than satisfactory D.A.T.E submission be negotiated with the TEA and be resubmitted?

Yes, TEA will conduct a thorough review of all D.A.T.E. applications and negotiate when necessary.

- Districts can send plans to the technical assistance team for review before submitting your application to the TEA.
-

Frequently Asked Questions

B-19 Are individual awards required to be at least \$3,000? Can we provide awards in other amounts?

Research shows that in order for award amounts to be meaningful, it is highly suggested that award amounts be at least \$3,000 per teacher. Teachers listed in Part I must have the opportunity to receive a minimum award of \$1,000 as approved by the local school board. Part II funds have no minimum award amounts.

Frequently Asked Questions

B-20 What is the purpose of requiring a contingency plan section in the D.A.T.E. proposal submission?

A district's contingency plan will provide guidance in the event that the total grant amount allocated to both Part I and Part II funds are not utilized (including unawarded awards). If funds remain, a district's contingency plan will identify how the district will distribute and/or use those funds.

Frequently Asked Questions

C-8 Is it permissible to carry over unearned or otherwise unspent D.A.T.E funding into the next school year?

No, district may not carry over unearned or unspent D.A.T.E funds. Part II funds not used for awarding teachers and staff do however last until February 10, 2010.

Frequently Asked Questions

C-10 In what form can a local district's contribution to the 15 percent matching funds to D.A.T.E take?

Districts can provide matching funds in the form of cash or in-kind contributions. Districts can find a list of potential matching funds on the D.A.T.E. website

http://www.tea.state.tx.us/ed_init/eeg/datex/MatchingMemo.pdf

Frequently Asked Questions

C-11 Since award amounts have changed as districts have opted out of the D.A.T.E. program, what figure should a district use to determine the amount of their fifteen percent matching contribution?

A district should use the first D.A.T.E. award amount list published in October 2007 to determine their matching requirement amount.

Frequently Asked Questions

C-17 Does the district need to pay into the Teacher Retirement System (TRS) for awards to campus personnel?

Yes, districts must pay into TRS for awards to campus personnel. “Compensation paid under the awards for Student Achievement Program under Subchapter N, Chapter 21, Education Code and the Educator Excellence Awards Program under Subchapter O, Chapter 21, Education Code are eligible compensation for TRS purposes. Accordingly, compensation for service paid pursuant to award programs **initiated beginning with the 2006-2007 school year** under the authority of either Subchapter N or O of Chapter 21 of the Education Code, is eligible compensation for TRS purposes and must be reported to TRS and member contributions withheld” (TRS representative).

Contact Information

Technical Assistance Center

Hours: Monday - Friday 8 a.m. – 5 p.m. CST

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Website: <http://www.utsystem.edu/ipsi/teaperformanceawards>

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